

School of Planning and Architecture Vijayawada
An Institute of National Importance, Min. of Education,
Govt. of India, ITI Road, Vijayawada – 520008
Andhra Pradesh, India

Minutes of 32nd Meeting of the Board of Governors

Held on 12.01.2021

By

Virtual Mode

Minutes of 32nd Board of Governors Meeting held on 12.01.2021 at SPAV Campus

approved
B Somaya
8/2/21

[Signature] *[Signature]*

**Minutes of the 32nd Meeting of the Board of Governors of SPAV held on
12.01.2021 in SPAV Campus by Virtual Mode**

Members Present:

S.No.	Name	As
1	Ar.Brinda Somaya	Chairperson
2	Shri.Madan Mohan, ADG(Statistics), MHRD, GoI	Member
3	Shri.Satish Chandra, Principle Chief Secretary, Dept of Ed., Govt. of AP	Member
4	Shri.Uday Kiran, Under Secretary (Represented Joint Secretary & Financial Advisor, MHRD, GoI)	Member
5	Dr.Monsingh D.Devadas, Nominee of UGC	Member
6	Shri.Pradeep Kapoor, Nominee ITPI	Member
7	Prof. Dr. Minakshi Jain, Director, SPAV	Member
8	Dr.Adinarayanane R, Associate Professor, Dean P&D I/c	Member
9	Dr.Amitava Sarkar, Associate Professor, Dean Student Affairs	Member
10	Shri.K.V.Uma Maheswara Rao, Registrar, SPAV	Secretary

The Chairperson welcomed all the members of the Board.

The Director of SPAV requested the Registrar to present the Agenda items for discussion.

	To Confirm of the Minutes of the 31st BoG held on 21.07.2020
Decision of 32nd BoG	The BoG confirmed the Minutes of its 31 st meeting held on 21.07.2020
	ACTION TAKEN REPORT OF 31st BOG MEETING CONDUCTED THROUGH ONLINE ON JULY 21, 2020 DUE TO COVID-19 PANDEMIC
31.1	Recruitment of Regular Teaching positions
Discussion	The Board was informed that as the candidate Dr.Jatinder Kaur got the offer from some other Institute and hence she expressed her unwillingness to join the said faculty position offered by SPA Vijayawada. The Hon'ble Chairperson of the Board enquired whether the appointment order was issued to ^{any} the other candidate in the ^{BS} waiting. It was informed that there was no panel in the waiting for this particular post as none of the other candidate was found to be suitable by the panel constituted for the purpose.
Decision of 32nd BoG	The Board noted the joining of 04 nos. of candidates for regular teaching positions and cancelled the appointment of Dr.Jatinder Kaur.
31.2	Recruitment of Assistant Registrar (Finance) on deputation basis.
Decision of 32nd BoG	The Board approved the selection of Assistant Registrar (Finance) Shri. U.Sambasiva Rao, on deputation basis.

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	ACTION TAKEN REPORT OF 30th BOG MEETING CONDUCTED THROUGH CIRCULATION IN MAY, 2020 DUE TO COVID-19 PANDEMIC
30.1	Recruitment of Registrar on deputation or on contract basis
Decision of 32nd BoG	The Board approved the selection of Registrar Shri. K.V.Uma Maheswara Rao and reported for duty on 29.10.2020.
30.3	Recruitment of Regular Non-Teaching positions
Decision of 32nd BoG	The Board noted that the selection process could not be taken up due to Covid 19 and process shall be initiated shortly.
	ACTION TAKEN REPORT OF 29th BOG MEETING HELD ON DECEMBER 19, 2019 AT MUMBAI
29.1	Status of ICT Infrastructure
Decision of 32nd BoG	The Board noted and approved the purchase made out of the sanctioned amount of Rs.5.27 crores by following the GFR-2017 guidelines and the item is closed.
29.2	Procurement of Furniture and Equipment for classrooms, hostels, faculty, staff and laboratories.
Discussion	The Board enquired about the reasons for procurement through CPP Portal. It was informed that all the efforts are being made for procurement through GeM portal. However for the items which are not available on GeM portal are being procured through CPPP.
Decision of 32nd BoG	The Board approved and instructed to make procurements preferably through GeM portal. <i>In case of non availability of items through GeM portal a certificate to this effect to</i>
29.4	The preparation of combined seniority list of the feeder cadre for the post of Section Officer for promotion.
Decision of 32nd BoG	The Board noted that the proceedings are deferred due to pandemic situation and the process shall be taken up shortly.
29.7	Age-relaxation for non-teaching staff of SPA Vijayawada for the post of 'Section Officer'.
Decision of 32nd BoG	The Board noted that the selections are deferred due to pandemic situation and the process shall be taken up shortly.
	ACTION TAKEN REPORT OF 28th BOG MEETING HELD ON AUGUST 06, 2019 AT MHRD, NEW DELHI
28.2	Status of the on-going Campus Project 1. Construction of Boundary Wall 2. Construction of Outdoor Sports Ground facilities in the SPAV Campus 3. Developmental works of Auditorium.

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Decision of 32nd BoG	As this agenda item has been taken as an agenda item no. 32.3 and 32.4, The Board noted and closed the item.
	ACTION TAKEN REPORT ON 27th BOG MEETING HELD ON MARCH 14, 2019 AT MHRD, NEW DLEHI
27.10	SPAV Campus related issues
Decision of 32nd BoG	The Board noted and closed the item. The agenda regarding the Consultant Architect's fees is taken up as an Agenda item No. 32.5.
AGENDA ITEMS FOR CONSIDERATION AND APPROVAL	
32.1	Admission to various degree programmes offered at SPAV for the Academic Year 2020-21.
Decision of 32nd BoG	The Board noted the admissions to various degree programmes offered at SPAV and approved the same.
32.2	Matter related to Probation for Teaching and Non-Teaching Disciplinary proceedings against the Probationers and a regular employee.
Discussion	<p>1. It was apprised to the BoG that 22 faculty (Out of 24 faculty selected) and 02 staff members had joined SPA Vijayawada in the year 2018 and 2019 respectively. Out of them 19 faculty have completed their term of two years and three of them namely Dr. Kailasa Rao, (D.O.J 15-01-2019) Dr. Amitava Sarkar, (D.O.J 15-01-2019) and Dr. Vijayalaxmi Iyer, (D.O.J 25-01-2019) are on the verge of completing their tenure of two years. SPAV had requested the MoE to nominate a suitable member for constitution of a committee for making suitable recommendations for clearing probation in accordance with the Statute clause no. 23(i). It was informed by the officials of the Ministry that the nominee of MoE is not required for clearing probation, nevertheless the matter can be discussed in the Board.</p> <p>2. It was brought to the kind notice of the BoG that some of the officials, who are under probation are involved in certain acts and omissions, which tantamount to indiscipline. The matter of their acts and omissions was explained in detail as per Annexure VI of the agenda.</p> <p>Prof.Dr.M.Kailasa Rao, joined the service of the Institute on 15.01.2019 and is on probation. He went abroad during the first year of his probation period and without prior approval and getting</p>

	<p>his leave sanctioned thus defying the clause 14(iii) of SPA statutes and CCS(CCA) Rules. His Academic credentials are below par. He remains absent from the duty, he is a work shirker and often refuses the institute work given to him. When he was infected with COVID-19; he was requested to provide the details of his health condition, he made his wife writing a letter to the Director SPAV, using derogatory language against the Director.</p> <p>Hence, his probation is being discussed in The Board; nevertheless nothing has been intimated to him due to the pandemic situation. The Board took a serious note of the matter and noted that the candidate is not intimated regarding the extension of his probation. <i>has not been</i></p> <p>3. Shri M.Govindan, System Administrator who is a regular employee of SPAV, has been working for the past 07 years and he as the incharge of the Computer Centre was found to be negligent, leading to the disruption, during two important public events (Induction Programmes) conducted online, which involved the participation of the students and their parents and was careless to maintain the publication cell, causing the loss to the Institute, when the Institute has very recently created state of Art infrastructure. The showcase notice was issued to him on 23.11.2020 and subsequently a warning letter on 11.12.2020, when the reply given by him is not found satisfactory.</p> <p>4. Shri Abhishek Arepalli, Technical Officer joined the services of the Institute on 18.10.2019. He was found to be negligent to attend his duties, which lead to disruption during two important public events (Induction Programmes) conducted online which involved the participation of the students and their parents. His work performance is also found to be below average. He was found to be very <i>BS</i> careless in maintaining the publication cell; causing the loss to the Institute; the Institute has very recently created state of Art infrastructure. On his acts he is served showcase notice on 23.11.2020 and subsequently a warning letter on 11.12.2020, when the reply given by him is not found satisfactory. SPAV has extended his probation for another one year in accordance with the Statutes and Act of SPAs.</p>
<p>Decision of 32nd BoG</p>	<p>1) In case of Prof. Kailasa Rao, The Board informed SPAV to take the cognizance on the matter as per the clause no. 26, of DoPT on the subject: Master circular on probation / confirmation in Central Services issued on July 2, 2018 and CCS(CCA) rules. The Board advised to initiate disciplinary proceedings against the</p>

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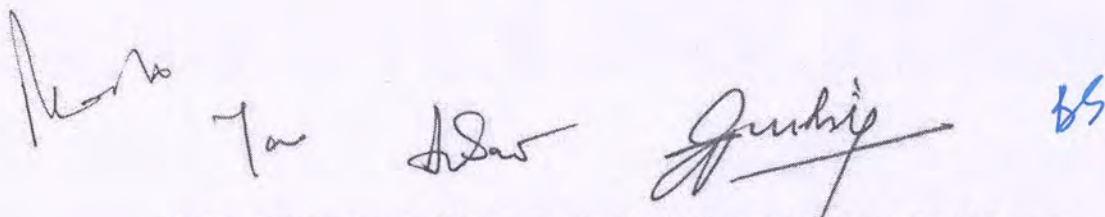
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	<p>faculty for his various acts and omissions, especially for his leaving the country without getting his leave sanctioned and the permission from the competent authority.</p> <p>2) Regarding the employee Shri M.Govindan, System Administrator, the Board opined that as he is a regular employee of the Institute, Action as deemed fit may be initiated against him.</p> <p>3) Shri Abhishek Aarepalli, Technical officer: The Board ratified the decision of SPAV on extending his probation and watching the conduct of the incumbent for another one year in accordance with the Statutes of SPAs and relevant DoPT orders.</p> <p>The Board directed to follow the statutes of SPAs and guidelines issued by DoPT and CCS(CCA) Rules from time to time for clearing/extension of probation and for taking necessary action on the act of indiscipline in case of regular employees.</p>
32.3	Construction of Outdoor Sports Ground facilities in the SPAV Campus.
Decision of 32nd BoG	<p>The Board accorded approval to drop the work of Outdoor Sports Facilities from the MoU with BSNL as per Clause 4.10; in view of the persistent delays from BSNL side and the limited requirements of SPAV in the Sports facilities, due the present challenging situation in line with the recommendations of 25th Building Works Committee.</p> <p>The Board accorded approval for C/o Outdoor Sports Facility as per the recommendation of the 25th BWC in phased manner as per the requirement and accorded approval for the execution of Athletic Track, Football Ground, Open Gym Facilities, preliminary estimate for Rs.13.08 Lakhs and drawings (Athletic Track & Football Ground @ Rs.6.22 Lakh and Open Gym @ Rs.6.86 Lakh) vide reference No.09/SPAV/ES/20-21(2).</p> <p>The Board noted that the tender of Basket Ball has already been floated in the CPP Portal and approved the recommendations of BWC.</p>
32.4	Developmental works of Auditorium
Discussion	<p>The Board inquired about availability of funds for construction of Auditorium. It was informed that the expenditure is within the approved cost and budget already allocated for the work.</p> <p>It was also brought to the notice of the Board that Institute is yet to receive an amount of Rs.23.70 Crores under OH-35 Capital from the Ministry, out of the funds approved under Revised Cost Estimate (RCE).</p> <p>It was informed by the Ministry Officials that due to pandemic situation the budget was not disbursed fully and it will be released in due course of time.</p>

Decision of 32nd BoG	The Board accorded approval to drop the work of Interior Works of Auditorium from the MoU with BSNL in view of long delay and accorded approval to float a fresh Tender for engaging executing agency as per the procedure prescribed under GFR 2017.
32.5	Decision pertaining to release of balance fee to the Architect.
Discussion	The matter with regard to pending payment of balance fee to the Architect, <i>on the approved estimated cost of works or actual cost whichever is less</i> was discussed in detail. It was also informed to the Board that contractual obligations like submission of GRIHA Certificate and as built drawings are pending with the Architect, till date.
Decision of 32nd BoG	The Board approved release of the balance payment to Architect as per the recommendations of BWC on fulfilling all contractual obligations. Further, the claim raised by the Architect, beyond the approval of BWC was rejected by the Board.
32.6	Conducting AG Audit on virtual mode
Discussion	The officials of the Ministry advised SPAV to closely persuade with the Audit Team for expeditious completion of Audit Report before budget session.
Decision of 32nd BoG	The Board accorded approval for conducting AG Audit on virtual mode.
32.7	Roof top Solar Power System at the terrace of Academic Block, SPAV with installation capacity of 120 Kwh
Decision of 32 nd BoG	The Board accorded approval for the Power Purchase agreement signed with M/s.AMP Solar India Pvt. Ltd. as per SECI norms.
ITEMS FOR REPORTING AND RATIFICATION	
32.1(R)	Status of Research and Consultancy Projects undertaken and other important activities conducted by SPA Vijayawada
Discussion	The Board noted the various Research and Consultancy projects undertaken by the Institute and applauded the efforts of SPA Vijayawada. The Board expressed; SPAV has a huge infrastructure, hence expected to conduct various research and consultancy projects. The Board was informed that the amount earned through consultancy fee goes to Institution, related staff and the faculty, as per the approved Rules of Consultancy and Testing of SPAV, 2019.
32.2 (R)	Tender for Hiring of Vehicles – Staff Car/Director's Vehicle.



Discussion & Decision	<p>The Board enquired about finalization of tender for award of work for hiring staff car and director's vehicle. It was explained that the response to the tenders on the GeM portal, is poor and the rates quoted are higher than the existing contract.</p> <p>The Board directed to award the work of hiring of vehicles through GeM portal only, irrespective of differential rates.</p>
32.3(R)	AMC of STP & WTP
Discussion	Board Noted the progress.
32.4 (R)	The following List of MoUs signed by SPA Vijayawada Since January 2020
Discussion	Board Noted the progress of SPAV and commended the efforts undertaken.
32.5 (R)	Ratification of Foreign Travel for Dr Lilly Rose
Discussion & Decision	The Board was apprised regarding the visit of Dr. Lilly Rose to Oman due to Medical emergency of her spouse. The Chairperson of the Board approved the foreign travel of Dr. Lilly Rose as per the provision contained in the statutes and the same was ratified by the Board.
32.6 (R)	<p>Reporting of Minutes of 7th Senate Meeting Minutes (Annexure XV – A&B)</p> <p>Highlights</p> <ul style="list-style-type: none"> • Revision of the Architecture and Planning syllabus • Common syllabus for the Research Methodology • Introduction of Self-study Courses for the Ph.D programme. • Introduction of Elective Course Prefabricated structures in MBEM Course • Status of Ph.D admissions as per the Academic Regulations.
Discussion & Decision of 32nd BoG	<p>The Board was apprised about the revision of the syllabus in the disciplines of Architecture and Planning and introduction of certain courses. The status of completion and cancellation of Ph.Ds was also apprised as per the Academic regulation of SPA Vijayawada and as per the attached approved Senate Minutes.</p> <p>The Board considered and ratified the 7th Meeting Minutes of Senate.</p>
	Any other item with the permission of the Chair
	<p>In view of guidelines issued by MoE vide letter dated 24.12.2020, all the Institutes under the administrative control of the Ministry are directed to invariably include:</p> <ol style="list-style-type: none"> i. Complete details and status of audit paras ii. Public Grievances pending in the institute iii. Parliamentary assurances pending in the institute in every meeting of the FC / BoG as standing agenda items.

	Accordingly the following pending items are placed before the Board for consideration and approval.
Table Item No.1	<p>Incorrect fixation of pay and payment of LS & PC to the tune of Rs.12,00,597/- to Prof. S. Ramesh.</p> <p>Emp.ID:No.111100010, Prof. S.Ramesh joined the services of SPAV as Professor, Dept. of Architecture on 10.01.2010 in the scale of pay of PB: 4: Rs.37,400-67,000/- GP Rs.10,000/- by tendering Technical Resignation to his parent organization - Municipal Corporation of Delhi by retaining Lien. Copy of Relieving order attached as Annexure – I.</p> <p>At the time of joining SPAV, he was drawing basic pay of Rs.49,800/- from MCD and his pay was protected and fixed at Rs.50,340/- and he was granted annual increments from time to time. An order showing fixation of pay attached as Annexure – II. An amount of Rs.4,68,520/- (LS Rs.1,64,236/- and PC Rs.3,14,284/-) was remitted to Municipal Corporation of Delhi.</p> <p>He tendered his resignation to the post of Chief Architect with MCD w.e.f. 28.02.2012 and requested Municipal Corporation of Delhi for settlement of his retirement benefits.</p> <p>The C&AG in its audit held in 2012-13 observed that</p> <ol style="list-style-type: none"> 1. His pay to be fixed as Rs.49,800/- + AGP Rs.10,000/- instead of Rs.50,340/- + AGP Rs.10,000/- w.e.f 10.01.2010 and advised to recover the excess amount paid. 2. Remittance of LS&PC to MCD amounting to Rs.4,68,520/- is also not correct as Dr.S.Ramesh already tendered his technical resignation and accepted by MCD w.e.f. 08.01.2010. <p>Copy of Audit observation dated 27.12.2012 and 04.02.2015 attached as Annexure – III.</p> <p>As per the observations of C&AG, the pay of Dr.S.Ramesh was revised and the excess amount paid Rs.49,121.00 was recovered in 2014. Further, an amount of Rs.1,64,236.00 was repaid by MCD to SPAV vide Cheque No.640603, dated 29.03.2018 (which was paid as Leave Salary Contribution).</p> <p>As per the observation of CAG vide letter dated 04.02.2015; Prof.Ramesh consequent on his selection as Professor in SPAV tendered technical resignation to the post of Chief Architect with MCD on 08.01.2010 by holding lien and joined duties of SPAV with 10.01.2010. However, in 2012 Dr.Ramesh terminated his lien and continued as Professor in SPAV by requesting MCD for settlement of retirement benefits.</p>

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	<p>In view of the above, the C&AG observed that initial pay of Dr.Ramesh is to be fixed at Rs.43,000/- + AGP Rs.10,000/- w.e.f. 10.01.2010 as per GoI rules applicable to reappointed pensioners. Further, Annual increments granted to him from 2011 to 2014 and consequential arrears are to be recovered which are to the tune of Rs.12,00,597/- as excess amount paid towards Salary.</p> <p><i>The above matter was intimated to the MoE and Ministry vide letter Ref.No.F.No.6-4/2011-TS.VI, dated 15th Jan, 2016 advised SPAV to take note of the observations made by C&AG Audit team on accounts of the School for the year 2013-14 and accordingly to follow the same for taking further necessary action in the matter.</i></p> <p>The matter was intimated to Dr.Ramesh vide letter dated 12.03.2015, 13.04.2015, 24.06.2015, 18.02.2016, 13.10.2020 and 17.11.2020. But the amount has not been paid by him to SPAV till date.</p> <p>Considering the above, the Board may authorize deduction of the above amount in thirty six equal monthly installments from his salary emoluments w.e.f 01.02.2021 till the date of realization.</p>
Decision of 32nd BoG	The Board accorded approval for recovery of the amount by issuing a notice to Prof.Dr.Ramesh Srikonda.
Table Item No.2	<p>Reg: Public Grievances</p> <p>In the past the Institute, the Board members, Senate members and the Ministry officials are receiving a flurry of Anonymous and Pseudonymous letters, In the 29th Board meeting, it was advised to the Institute to deal with these anonymous and pseudonymous letters as per the DoPT and CVC guidelines and Hon'ble Chairperson cautioned staff and faculty members ^{and any others} to abstain themselves from writing futile letters and rather use their precious time for the growth and betterment of the Institute.</p> <p>Recently, two complaints have been received in Centralized Public Grievance Redress and Monitoring System Portal vide reference No.DOSEL/E/2020/09072, dated 10.12.2020 from Sh.Jaipal Naidu Andey, Palakol, AP and No.PMOPG/E/2020/1066206, dated 28.12.2020 from Sh.T.Venkata Ravi, Hyderabad. Both of them are outsiders not connected with the institute.</p> <p>The Board was appraised that the contents of the complaint are false, malicious and damaging for the Institute, Director and its employees.</p> <p>The Director informed that a legal notice has been served against the persons involved in the act, with action for defamation under Civil and Criminal Laws.</p>
Decision of	The Board noted the complaint and the action of the Institute and

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32 nd BoG	further directed to initiate Civil and Criminal action against the concerned for damaging the reputation of the Institute. The Board also advised to dispose of the matter by replying accordingly to the complaint lodged in the CPGRAMS Portal.
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The Board Members thanked the Hon'ble Chairperson of the Board Ar. Brinda Somaya for her contribution as a Chairperson of the Board.

The meeting ended with vote of thanks to the Chair.

Ar. Brinda Somaya

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Dr. Suresh

Dr. Suresh

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